Guidelines for Chairpersons of ePoster Sessions

Attendance & Programme

- Be in the ePoster area a few minutes prior to the start of the session!
- Use the time to become familiar with the ePoster station and its presentation system.
- The most up-to-date scientific programme is available through the online programme and constantly synchronised with the congress app!
- The posters corresponding to your session will be pre-selected on the screen.
- Alternatively, choose the topic of your ePoster session in the main overview. The posters of your session are now accessible and can be presented.

ePoster Help Desk

In case you have questions or technical problems, support from the POSTERWALK by ESTENSIS team will be onsite and happy to help.

ePoster Presenters

- All presenters will be onsite; remote presentations are not planned, nor possible.
- In case an ePoster presenter from your session is unavailable and does not show up, please move to the next speaker.
- **The time allocated to each presentation is 3 minutes including discussion; speaking times have to be strictly followed.**

Introducing the session and the presentations

- Please start the session exactly on time.
- Introduce yourself and do a short introduction to the topic of max. 2 minutes.
- Please introduce presenters by reading their name and the title of the ePoster.
- It is your responsibility to observe and inform presenters in case they exceed the time limit.
- If a presentation is running over its agreed length, it is the duty of the chairperson to stop the presentation and to move to the next ePoster presenter.